

Immaculate Conception School Advisory Board Minutes

September 2011

7:00-8:45pm

In Attendance: Lori Thayer, Stephen Gray, Katie Grayem, Carolyn Smith, Donna Leigh-Osborne, Matt Morrison, Tom Rogers, Maureen Gill, Rebecca Liu, Kate Cavello, Jen Janoski

Opening prayer -lead by Tom Rogers

Financial Report -Carolyn Smith reviewed the budget for the beginning of the school year. Extra monies will be allocated to office supply and some maintenance and repairs. These monies will come from a small surplus in the budgeted utilities expenditures. In all, the budget for the year will be \$482,473 short of expected expenditures. The deficit will be absorbed by the parish receipts.

Principal's Report –Mrs. Thayer reported that the professional development day prior to school starting was a success. They focused on integrating more science into the curriculum and content. She has also assigned an extra adult volunteer to help manage the parking lot flow in the afternoon. Also, there will be more staff development to help identify and work with students who have an academic support plan.

Curriculum night was well attended and the parent survey will be mailed to students' homes. Mrs. Thayer stressed that though she did not want to detract from Curriculum Night by handing out the surveys on that night, she hopes everyone will complete the parent survey and quickly return them to the office. Lastly, Home and School is working on a web site that will allow volunteers to sign up on line. More to come...

New business –The SAB retreat with Kitty Quinn is set for the October 20 meeting. Due to the retreat the meeting in October will start @6:30 so that there can be a brief meeting prior to the retreat. The retreat will focus on distilling ideas for how the SAB can be helpful to the school and principal.

There was some discussion about the school gym uniform. The policy will be reviewed in the future.

Jennifer Janoski brought up that some parents are concerned about their children not having enough time to eat at lunchtime. Mrs. Thayer brought up several solutions. The students will no longer be required to wait in line prior to recess. Tables will be dismissed one at a time. If a student needs to finish lunch they will be able to stay behind and join the recess when they are done. The microwaves do cause some back up. Parent should keep this in mind when planning their child's lunch. Lastly, it is thought that the children will adjust to the time allotment as the school year progresses.

Donna Leigh-Osborne brought up several facilities concerns. There is a tree that is listing in the green space and may pose a hazard to the children. Tom Rogers has agreed with the board's approval to remove the tree. Another concern was the electric pole to the school which is placed in the green space field. Steve Gray will be looking into the cost of getting these lines buried.

Jennifer Janoski and Tom Rogers brought up some concerns about crossing guard safety. The crossing guards will be reminded of their proper duties. Mrs. Thayer will be talking with our neighbor about possible fixes to the problem of the tall grass blocking the cross walk visibility.

Old News –Wellness Committee no updates

Safety patrol/traffic control/recess - (see above) in addition Mrs. Thayer is looking for parents interested in volunteering for playground duty and she has added a teacher rotation to the playground supervision.

Teachers' involvement at SAB meetings has been presented to the teachers and a rotating schedule has been established. Mrs. Rebecca Liu was present and a helpful presence at the meeting.

Teacher's classroom highlight will appear in the Friday Folder. Each teacher will participate on a rotation. In the future a picture will be included.

Committee Reports –Rich Viola as liaison for Watterson said enrollment is good but much like Immaculate Conception School there may be shortfalls in their budget. They will be looking into various fundraising possibilities. Byron Phillips is now the newest of 3 deacons at Watterson.

Closing remarks –the SAB picture will be taken in October. The closing prayer was lead by Kate Grayem

Please note the October 20th meeting will start at 6:30 due to the retreat to follow.